RENTAL FORM

International Mailing Systems Limited
Unit 4 Saturn House, Calleva Park
Aldermaston, RG7 8HA
Tel: 0870 066 3526
Fax: 0870 066 3527

Contact Name:		
Company Name: Trading As (if applicable)		
Address:		
Post Code:		Company Reg No.:
Tel:	Fax:	Vat No.:
Invoicing E-mail:		

Please tick below to indicate which machine you would like to rent, please note the minimum rental periods:

IMS-60 franking machine for £27 + Vat/month ☐ IMS-60 - Minimum term of 12 months	IMS-110 franking machine for £35 + Vat/month ☐ IMS-110 - Minimum term of 36 months	*Ergo office use only* *Serial No.* *Start Date:*

Name:
Signature:
Date:

This agreement between us, IMS at the address above, and you our customer, at the address shown above, is the only agreement between us in respect of the equipment listed above. You may request a copy of the terms of this rental at any time.

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to Ergo-IMS

Name of Account

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager — Bank/Building Society

Address

Postcode

Originator's Identification Number

6	9	4	8	8	6

Reference Number

Instruction to your Bank or Building Society: Please pay IMS Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with IMS and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change IMS will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by IMS or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.