

**PLEASE FOLLOW THESE INSTRUCTIONS TO
LOAD YOUR RATE CARD**



Model: FP centormail



STEP 1

Turn the centormail on and you will see the 'Home' screen



STEP 2

Press the 'MENU' button



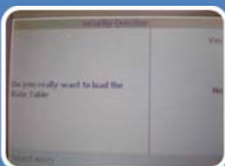
STEP 3

Press the down arrow button and 'Load data from card' will be displayed, press this option



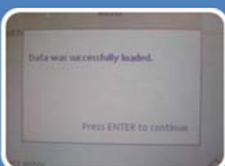
STEP 4

'Please remove the card' will be displayed, remove the Master card and insert the rate table card with the chip facing the rear



STEP 5

Select 'Yes' to load the new postage rate table



STEP 6

After the message 'Data being loaded' you will see 'Data successfully loaded' press the 'Enter' button to continue



STEP 7

Swap the ratetable card for the Master card with the chip facing the rear and press the 'Home' button

IF ANY OF THE ABOVE STEPS FAIL, PLEASE START AGAIN FROM STEP 1. IF YOU ARE STILL HAVING DIFFICULTIES, PLEASE VISIT OUR WEBSITE www.fpmailing.co.uk

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